

NEW HAVEN COLONY HISTORICAL SOCIETY

LIBRARY

Manuscripts

No. #46

Date processed: August 25, 1976

- I. Title West End Institute Papers, 1887--1949
- II. The papers of West End Institute deposited in the Library on _____, by Mrs. Henry Burr & Mrs. Mary Hewitt Mitchell converted the deposit to a gift.
- III. Linear feet of shelf space occupied: 10 inches
Approximate number of items: 215 plus 6 ledgers
- IV. Restrictions: none
- V. Literary rights of the unpublished writings of _____ in these papers, and in other collections of papers in the custody of the New Haven Colony Historical Society Library, have been dedicated to the New Haven Colony Historical Society.
- VI. Press release was issued on _____
- VII. Biographical note: The West End Institute originally Mrs. Cady's School for Girls was founded in 1870 and existed till 1900. It was located at 99 Howe Street and in 1890 moved to 59 Hillhouse Ave. Primarily it was a day school which educated girls from kindergarten through intermediate and college preparatory courses. It did take in a limited number of girls as residents who had the added advantage of French conversation in the evenings. Many of its graduates entered the seven sisters colleges. Those that went to Connecticut College for Women, Class of 1921, established the Sarah. L. Cady Fund which awarded a medal--\$25--to the best student in English speech at the College.
- VIII. Analysis: The collection contains material pertaining to the West End Institute and the Sarah L. Cady Fund. It consists of correspondence, memorabilia, photographs, books, penmanship and art exercise books. The loose material and photographs are in folders.
Two oversize items consisting of a diploma and photographs and additional photographs of students were added in August, 1980
For details see content guide.

CONTENT GUIDE

West End Institute

Box I

- folder A. (Donated by Mrs. Mary Hewitt Mitchell) 1892-1949
document 1. speech, June 14, 1893
2-21. Correspondence, 1919-1921, including one photograph
22-30. Corr., 1934-1939
31-37. Corr., 1942-1949
38-46. Corr., undated
47-48. School catalogues, 1892, n.d.

- folder B. (Donated by Mrs. Henry Burr) 1896-1902
1-14. calling cards
15. dance program
16. advertisement for a husband
17-18. concert programs
19-20. courses
21-28. correspondence, 1896-1902, plus undated
29. school song.

Folder C. Newspaper Clippings

- D. Photographs--Teachers [14]
E. Students [35]
F. Students [44]
G. Students [34]
H. Ledger--list of students, "side talks", 1897

Box II

- ledger A. Notebook, (belonged to) Ursula Minor, 1897
B. Gradebook, 1895-1897
C. Textbook, Notes of Talks on Teaching by Francis W. Parker, 1883
D. What Our Girls Ought to Know, by Mary J. Studley, M.D., 1882
E. Methods of Mind-Training, by Catharine Aiken, 1896
F. Penmanship and Art Exercise Books [13]

Oversize Item 1 - Diploma, Ursula Minor, 1897 [1]

~~Item 2~~ Photographs, groups of students, n.d. [3]

MOVED TO FOLDER G.